

Completing Your Membership Renewal Application and Using Email to Send Your Completed Application(s)

It is very important that you complete **ALL** of the information requested on the membership application form including the information about your training centre, training level, graduation date, diploma number, and name of your current school.

If you elect to submit your membership application by filling in the appropriate form(s) and sending the completed form(s) by email to the Society, *it is important that you save the filled-in PDF file with a different filename than the original filename of the file you downloaded.*

For example, if you have downloaded the file

2017_MSCMembershipForm_UR.pdf

and have filled in the form with your information, you must save the file with a different filename that will **include your full name** such as:

AnneSmith_2017_MSCMembershipForm_UR.pdf

This helps to ensure that the file returned to MSC will not be “confused” with the original, blank, fillable PDF file downloaded from the MSC website.